

**Mideastern Michigan Library Cooperative
MMLC Office (5th Floor Meeting Room)
January 12, 2006**

Board Chair George Pratt issued the Oath of Office to Mathilde Slider, representing Holly Township Library.

MMLC Board Chair George Pratt called the January 12, 2006 meeting to order at 4:30 p.m.

I. **Roll Call:** Board Members Present: George Pratt; Ann Ingles; Stuart Wilson; LaRene Klink; Colleen Quain, Charles Hanson, Tracy Collier-Nix; Harold Evans; Mathilde Slider.

Board Members Absent: Jane Smith (excused); Catherine Alberts (excused);

Guests: Patti Evans; Shirley Roos; Jamie Cowan.

Co-op Staff: Roger Mendel; Irene Bancroft.

II. **Public Comments:** none

III. **FY 2004-2005 Annual Audit:** Jamie Cowan, Account Manager, Lewis & Knopf, CPAs, presented the Annual Audit report for Fiscal Year 2004-2005. Jamie reported that there are no reportable conditions or material weaknesses, stressing that the Cooperative is in compliance with generally accepted finance rules. Jamie mentioned that the Cooperative has fully implemented GASB 34. **Motion by Stuart Wilson, seconded by Harold Evans to accept the FY 2004-2005 Audit as presented. All yeas (7-0) Motion carried.**

IV. **Review of the Board Minutes dated December 8, 2005.** Approved as presented.

V. **Review of the Financial Reports dated December 31, 2005.** Approved as presented.

VI. **Board Committee Reports**

- a. **Budget and Finance Committee:** Ann mentioned that the Budget & Finance met prior to the Board meeting. Ann noted that the Insurance Company has reimbursed the Cooperative the \$500.00 deductible for the minor auto accident Roger was involved with in December.
- b. **Personnel Committee:** Roger mentioned that Jane Smith would like to set a Personnel Committee meeting for February 9, 2006 to discuss details of the Director's Annual Evaluation.

VII. **New Business**

- a. **Review of the Strategic Plan:** George referred members to the written document included in the Board packet. According to the Director's work plan for FY 2005 – 2006, a review of the Strategic Plan is needed. The Board agreed that the current Strategic Plan is general in format and allows for maneuverability and expansion as

written. **Motion by Stuart Wilson, seconded by Traci Collier – Nix to conduct an in-depth review of the Strategic Plan at the March meeting. All yeas (9-0).**
Motion carried. Roger offered to review the Plan with the Advisory Council at their February meeting.

VIII. Director's Report: Roger referred members to the written report. Roger mentioned that Val McNiff is serving as Interim Director of Genesee District Library. Ron Long will be Acting Director while Val is out of the State. Roger announced that new State Librarian, Nancy Robertson will be the guest speaker at the May joint Board / Advisory Council meeting. Roger mentioned that he will be attending the Public Library Association conference in Boston later this spring.

Board Comments: none

The meeting adjourned at 5:20 p.m.

Respectfully submitted,
Irene Bancroft
Administrative Assistant

Next Board Meeting:
Thursday, March 9, 2006
MMLC Office
5th Floor Meeting Room