

**Mideastern Michigan Library Cooperative
MMLC Office (5th Floor Meeting Room)
October 13, 2005**

Board Chair George Pratt issued the Oath of Office to Ann Ingles, representing Genesee District Library and Jane Smith, representing Bay County Library System.

MMLC Board Chair George Pratt called the October 13, 2005 meeting to order at 4:30 p.m.

I. **Roll Call:** Board Members Present: George Pratt; Ann Ingles; Jane Smith; Stuart Wilson; LaRene Klink; Colleen Quain, Charles Hanson, Tracy Collier-Nix.

Board Members Absent: Harold Evans (excused); Catherine Alberts (excused); Karen Stanko.

Guests: Sarah Fondren;

Co-op Staff: Roger Mendel; Irene Bancroft.

II. **Public Comments:** LaRene introduced Sarah who is completing an internship towards her MLS degree.

III. **Report of the Nominating Committee: Motion forwarded by the Nominating Committee to recommend the following slate of officers for the Mideastern MI Library Cooperative to serve for the 2005-2006 Fiscal Year:**

Board Chair	George Pratt
Board Vice-Chair	Jane Smith
Board Treasurer-Secretary	Ann Ingles

All yeas (8-0). Motion Carried.

IV. **Review of the Board Minutes dated September 8, 2005.** Approved as presented.

V. **Review of the Financial Reports dated September 30, 2005.** Approved as presented.

VI. **Board Committee Reports**

a. **Budget and Finance Committee**

i. **Revised FY 2005-2006 Budget:** Tabled until the December meeting to allow for the State of Michigan FY 2005-2006 Budget adoption. Roger mentioned that the Governor has sent the proposed HAL budget back to the Legislature for revision, thus the delay in adoption.

ii. **Fund Balance Project:** Roger briefly reviewed the Fund Balance distribution for FY 2004-2005 and the Technology Upgrade Purchases for FY 2004-2005 by members, noting that of the \$156,000 allocated, only \$9.92 was unspent.

VII. New Business

- a. Credit Card Resolution: Motion by Colleen Quain, seconded by Jane Smith to adopt the Credit Card Resolution, as presented. All yeas (8-0). Motion carried.**
- b. Depository Resolution: Motion by Colleen Quain, seconded by Tracy Collier – Nix to adopt the Depository Resolution, as presented. All yeas (8-0) Motion carried.**
- c. Committee Assignments:** Roger distributed a list of committee opportunities, asking members to serve on the standing committees of the Board.
- d. Delivery Service Update:** Roger mentioned that the Cooperative has recently paid the nine-month billing for Mel Delivery services, to coordinate with our fiscal year and Michigan Library Consortium's fiscal year.

VIII. Director's Report: Roger referred members to the written report. Roger displayed the recently received Certificates of Completion for QSAC for both the Essential and Enhanced levels. Roger also mentioned that our public library members are eligible for a second round of grants from the Bill & Melinda Gates Foundation to replace the computers purchased under the first grants.

IX. Board Comments: Colleen reminded members of the importance of attendance at Board meetings. Roger mentioned that the By-Laws state that members who have two consecutive unexcused meetings are to receive a letter, and four absences of any type within a fiscal year call for a letter asking for resignation of the member and that the represented library be allowed to appoint a new representative. Motion by Jane Smith, seconded by Stuart Wilson to have Roger draft a letter to Karen Stanko, Holly Township Library representative, for Board Chair George Pratt to sign asking for her resignation due to five consecutive absences. George mentioned that equipment recently replace by the Cooperative was re-assigned to Almont District Library. George has offered on behalf of Almont District Library to work with MMLC to utilize the donated equipment for training and for use as a server. George indicated that this server could be used to host the Cooperative's web page. Roger mentioned that the Flint Public Library recently launched their new web site: www.fpl.info. Public Libraries of Saginaw recently changed their due date procedures to allow a less confusing schedule for the public and library staff.

The meeting adjourned at 5:20 p.m.

Respectfully submitted,
Irene Bancroft
Administrative Assistant

Next Board Meeting:

Thursday, December 8, 2005
Whaley Historical House

(Board Holiday Social immediately following meeting.)