

**Mideastern Michigan Library Cooperative
MMLC Board Meeting
December 11, 2008**

MMLC Board Chair Harold Evans called December 11, 2008 meeting to order at 4:30 p.m.

I. Board Members Present: Harold Evans, Mathilde Slider; Janet Engler; Robert Cierzniewski; Gail Kelso; Gloria Nealy; Amy Schweitzer; Alma Staton; Marilyn Soules.

Board Members Absent: Gwenda Motley.

Guests: Desta Ureel; Patti Evans; June Mendel; Jane F. Smith; Ann Ingles; Catherine Alberts; Bruce Alberts; William Felmley.

Co-op Staff: Roger Mendel, Irene Bancroft.

II. Public Comments: None

III. Review of the Board Minutes date October 9, 2008. Approved as presented.

IV. Review of the Financial Reports dated November 30, 2008. Approved as presented.

V. Board Committee Reports

- a. **Budget and Finance Committee:** Robert reported the committee met prior to the Board meeting. **The Budget & Finance Committee forwards a recommendation to set the Director's salary in the job posting starting at \$80,000 commensurate with experience (plus benefits) for the new director. All yeas (10-0). Motion carried.**
- b. **Personnel Committee:** Alma mentioned that the Personnel Committee met in early December with Jeff Johnson. The committee has reviewed and revised the Director's Job Description, prepared a preliminary Job Advertisement, and re-calculated the Search Committee Timeline of Events. A suggested salary range was forwarded to the Budget & Finance Committee for discussion. Members of the committee also discussed posting of the advertisement. Members agreed that the postings would focus on on-line sources. The next committee meeting will be held in February with the full Search Committee. **Motion by Marilyn Soules, seconded by Alma Staton to approve the Director's Job Description as corrected. All yeas (10-0). Motion carried. Motion by Alma Staton, seconded by Marilyn Soules to approve the Advertisement, with corrections. All yeas (10-0). Motion carried. Motion by Alma Staton, seconded by Marilyn Soules to post the advertisements beginning January 9, 2009. All yeas (10-0). Motion carried.**

VI. New Business:

- a. **Plan of Service Approval: Motion by Mathilde Slider, seconded by Alma Staton to forward the revised Plan of Service to the Library of Michigan for review by**

the State Librarian and the appropriate Library of Michigan staff. All yeas. Motion carried.

- b. Contract for Chippewa River District Library Delivery: Motion by Mathilde Slider, seconded by Alma Staton to accept the Delivery Contract with Chippewa River District Library as presented. All yeas (10-0). Motion carried.**
- c. Update on New PA 89 Rules and Regulations:** Roger mentioned that he attended the public hearing on the new PA 89 rules and regulations held in Lansing in November. Roger testified on behalf of Northland Library Cooperative of the success of having a part-time director at the Cooperative. There were many individuals at the hearing who testified against the rule that would require libraries to make all materials available to all individuals in the service area. It is expected that a revised set of rules and regulations will be presented at the Cooperative's Directors meeting in late December.
- d. Update on Northland Library Cooperative:** Roger will be meeting with a committee of Northland board members and library directors to further plan for their future.

VII. Director's Report: Members were directed to the written report. Roger distributed copies of the Trustees Manual to members of the board. Roger shared copies of the Summer Reading performers list for the 2009 season and noted that 346 performances have been scheduled for next summer for our members as well as some of the Northland Library Cooperative members. He expressed his thanks to Irene for her great work on this project. Board and guests joined him in a round of applause for her work.

VIII. Board Comments: Members enjoyed sharing a wonderful holiday potluck meal.

The meeting adjourned at 5:30 p.m.

Respectfully submitted,
Irene Bancroft
Administrative Assistant

Next Board Meeting:
Thursday, January 8, 2009
MMLC Board Meeting
4:30 p.m.