

**Mideastern Michigan Library Cooperative  
MMLC Board Meeting  
October 9, 2008**

Oath of Office:

Board Chair Harold Evans offered the Oath of Office to new Board Members:

Janet Engler, representing Lapeer District Library  
Gloria Nealy, representing Genesee District Library  
Robert Cierziewski, representing Bay County Library System

MMLC Board Chair Harold Evans called October 9, 2008 meeting to order at 4:30 p.m.

I. Board Members Present: Harold Evans, Mathilde Slider; Janet Engler; Robert Cierzniwski; Gail Kelso; Gwenda Motley; Gloria Nealy; Amy Schweitzer; Alma Staton.

Board Members Absent: Marilyn Soules.

Guests: Jeff Johnson; Desta Ureel; Patti Evans.

Co-op Staff: Roger Mendel, Irene Bancroft.

**II. Public Comments:** None

**III. Review of the Board Minutes date September 11, 2008.** Approved as presented.

**IV. Review of the Financial Reports dated September 30, 2008.** Approved as presented.

**V. Board Committee Reports**

**a. Personnel C ommittee:** Harold introduced Jeff Johnson, library consultant, who briefly explained the process that the Director Search Committee will undertake beginning this month.

**b. Budget and Finance Committee:** Harold reported the committee met prior to the Board meeting.

**i.** Harold mentioned that the audit has been scheduled with Lewis & Knopf Auditors on October 21, 2008.

**Motion forwarded by the Budget & Finance Committee to appoint Robert Cierzniwski to the officer position of Board Secretary / Treasurer**

**All yeas (9-0). Motion carried.**

**c. Board Committee Opportunities:** Roger distributed a copy of the Committee Service Opportunities list for FY 2008-2009. Roger reviewed the committee list highlighting the duties of each committee. Members selected committees to serve on for the Fiscal Year.

**VI. New Business:**

**a. Review of the Director's Work Plan for FY 2007-2008:** Roger reviewed the Director's Work Plan for FY 2007-2008, pointing out the numerous items that have

been completed during the past year. **Motion by Mathilde Slider, seconded by Gail Kelso to accept the Director's Work Plan for FY 2007-2008 as presented. All Yeas (9-0). Motion carried.**

- b. Review of the Director's Work Plan for FY 2008-2009:** Roger reviewed the Director's Work Plan for FY 2008-2009. **Motion by Mathilde Slider, seconded by Gail Kelso to accept the Director's Work Plan for FY 2008-2009 as presented. All Yeas (9-0). Motion carried.**
- c. Resolution on Banking Institutions: Motion by Gwenda Motley seconded by Alma Staton to accept the Banking Institution Resolution as presented. All yeas (9-0) Motion carried.**
- d. Resolution on Credit Cards: Motion by Gloria Nealy seconded by Janet Engler to accept the Credit Card Resolution as presented. All yeas (9-0) Motion carried.**
- e. Resolution to Adopt the FY 2008-2009 Meeting Schedule: Motion by Gwenda Motley seconded by Gail Kelso to accept the FY 2008-2009 Meeting Schedule as presented. All yeas (9-0) Motion carried.**
- f. Contract for Public Libraries of Saginaw Delivery: Motion by Gloria Nealy seconded by Janet Engler to accept the Delivery Contract with Public Libraries of Saginaw as presented. All yeas (9-0) Motion carried.**
- g. Review of the proposed revised Public Act 89 Rules & Regulations:** Roger briefly reviewed the history of the Rules & Regulations and the development of the current proposed revisions to the Public Act 89 Rules & Regulations.
- h. Bank Signature Cards:** Roger reported that new signature cards are being completed tonight for Chase Bank, Bank of America, Citizens Bank and Paychex, based on the appointment of the new Board Officers.
- i. Summer Reading Program Update:** Roger mentioned that the Summer Reading Program for 2009 is underway. The MMLC committee and members from Northland Library Cooperative have met and suggested utilize the Multi-State Collaborative Summer Reading Committee theme of *Be Creative @ the Library* for the Children's program and *Express Yourself @ the Library* for the Teens with an overall focus on art and music. The Summer Reading Performers Workshop is planned for Tuesday, October 14<sup>th</sup> at the Fenton Community Center. The guests for Spring Tour will be *The Storytellers* with the dates of May 5-15.
- j. Holiday Social Discussion:** Harold mentioned that for several years, the Board had a held their December meeting at an off-site location and included a social time and catered meal. Last year the Board decided to host the meeting at the MMLC Office, 5<sup>th</sup> Floor meeting room and plan a holiday pot-luck. Board members decided to continue with the Holiday Pot-luck at the MMLC office, 5<sup>th</sup> Floor meeting room.
- k. Resignation of Board Member:** Harold reported that Denise Hooks, who represents the Academic and Special libraries, has submitted her letter of resignation. **Motion by Mathilde Slider seconded by Gwenda Motley to accept with regret, the resignation of Denise Hooks. All yeas (9-0). Motion carried.**

**VII. Director's Report:** Members were directed to the written report. Roger asked members to review the Board Member directory to insure we have the correct information. Roger distributed a list of workshops currently being planned for the coming year.

**VIII. Board Comments:**

The meeting adjourned at 5:00 p.m.

Respectfully submitted,  
Irene Bancroft  
Administrative Assistant

**Next Board Meeting:**

Thursday, December 11, 2008  
MMLC Office – 5<sup>th</sup> Floor  
4:30 p.m.